

West Wyoming Borough Council Minutes – August 9, 2021

The monthly meeting of West Wyoming Borough was called to order by Chairman Stavish via Zoom Cloud Communications software. Roll call was taken by Secretary Jill Lukesh and the following were present: Chairman Stavish, Vice-Chairwoman Zaboski, Councilman Colarusso, Councilman Dolan, Councilman Skok, Solicitor Linell Lukesh, Treasurer Mark Kendzor, Engineer Amato, and Secretary Lukesh.

Absent: Mayor Herbert

Chairman Stavish made a motion, seconded by Councilman Colarusso, to approve the minutes from June and July's meeting minutes. Voice vote all in favor. Motion carried.

Chairman Stavish made a motion, seconded by Councilman Colarusso, to approve all outstanding bills approved by the Finance Committee. Voice vote all in favor. Motion carried.

OLD BUSINESS- NONE

COMMITTEE REPORTS

Randy Colarusso- Public Facilities: Councilman Colarusso called upon Treasurer Kendzor for the reading of the Treasurer's Report. It is as follows:

West Wyoming Borough
Treasurer's Report
As of August 8, 2021

CASH ACCOUNTS

Aid and Sewer Funds

General Fund			
ESSA BANK	\$177,943.02	PLGIT	\$324,556.22
FNCB DEBT SERVICE ACCOUNT	\$5,679.71	ESSA	\$177,943.02
FNCB GENERAL ACCOUNT	\$828,590.41	M&T	\$473,311.31
FNCB PROPERTY PROCEEDS	\$32,363.69	FNCB	<u>\$1,477,472.47</u>
FNCB REFUSE ACCOUNT	\$264,346.19		<u>\$2,453,472.47</u>
PLGIT EARNED INCOME TAX	\$11,226.22		
PLGIT PAUYROLL	\$1,555.18		
PLGIT GENERAL	<u>\$3,739.60</u>		

TOTAL GENERAL FUND CHECKING/SAVING	<u>\$1,325,444.02</u>
HIGHWAY AID FUND	
PLGIT	<u>\$303,880.95</u>
TOTAL HIGHWAY CHECKING/SAVINGS	<u>\$303,880.95</u>
SEWER	
M&T	\$473,311.31
FNCB SEWER OPERATING FUND	\$346,681.92
PLGIT SEWER CREDIT CARD	<u>\$4,154.27</u>
TOTAL SEWER FUND CHECKING/SAVINGS	<u>\$824,147.50</u>
TOTAL COMBINED CHECKING/SAVINGS	<u>\$2,453,472.47</u>

Motion was made by Councilman Colarusso and seconded by Councilman Skok to approve the reading of the Treasurer’s Report. Voice vote all in favor. Motion carried.

Councilman Colarusso gave his report on DPW that they have the tub grinder but some complications developed. It will be up and running soon. Working with DPW manager on the 902 Grant.

Maureen Zaboski: Vice Chairman- Administration/Finance, Health and Sanitation

Councilman Zaboski made a motion, seconded by Councilman Colarusso, to transfer \$11,226.22 from PLGIT EIT to FNCB General. Voice vote all in favor. Motion carried.

Councilwoman Zaboski stated that Councilman Skok will be added as a signer on the FNCB bank account, and in order for this to be done, a resolution will need to be approved which is called Resolution of Lodge, Association or Other Similar Organization. Motion to approve that resolution was made by Councilwoman Zaboski and seconded by Councilman Dolan. Voice vote all in favor. Motion carried.

Councilwoman Zaboski said that Council is working on the 902 Grant. Reached out to Berit Case at DEP said he will get in touch with Council. When he reviews

our pre-application, which was sent several weeks ago, we will send invoices and material to grant writers, so they can start to put the grant application together.

Document Shredding will be held on August 28th from 9 till noon.

Next month we will be starting budget prep work. Data will need to be collected. Also, the newsletter will need to be worked on, so it can be ready by Nov 1st.

Councilwoman Zaboski said that she is working on getting the street sign list completed so we can replace the other half of town's signs.

Councilwoman Zaboski asked if Council would be willing to put sanitation contract out for re-bid. Council said that they are in agreement.

Chairman Stavish said that he spoke to Solicitor Lukesh and Councilman Skok about the inspection that takes place with DEP and the Army Corp of Engineers regarding the properties along the creek and channel. It is an easement, which is a right of way, for us to go through there in the event for inspection, repairs or emergency. It is the property owner's responsibility to cut and maintain any brush and grass. No permanent structures on that. Chairman Stavish that he would like to incorporate that into what we have already in our Ordinance. If they don't do that, the properties which is about 10 to 15 , that we have to clean next year, will be billed according to man hours used. This letter will be sent along with the yearly newsletter. The ordinance that we now have, will have to be amended and placed on the table for 30 days.

Councilwoman Zaboski referred this question to Engineer Amato on what we would like to do with the LSA Grant. There are three options. The projects total over the past two years was about \$600,000.00. About \$300,000.00 per year. So we received a total of \$175,000.00. We are short of our goal to do major improvements on the building. One option among the three is to wait and apply again this year so we will have a bigger pot to work with. It also would take into account construction material. A discussion followed with Engineer Amato on this matter as to what steps should be taken on improving the building. The borough will apply for LSA funds to make exterior building improvements.

Engineer Amato went on to say that the equipment is on the way for the pump stations. Anticipate receiving it sometime this month. The Brady St project was started up but had to be shut down due to an issue. Also, working with DPW manager on a couple of items.

Dan Skok- Community Development: Greater Wyoming Area used Daley Park for baseball games. One game short of going to playoffs. Wonderful time was had by parents and players. The team wants to buy diamond tech for field.

Councilman Skok said that the Boy Scouts are using the pavilion for weekly meetings. They asked if they can have a list of projects that maybe the Boys Scouts can do for their Eagle Scout medals. Councilman Skok suggested maybe the Borough can give them some projects. Will approach the Girl Scouts as well. American Legion 904 of West Wyoming asked that it be posted that they need some new members. Anyone interested, please contact them.

Mike Dolan: Public Safety /Code Enforcement- West Wyoming Emergency Services Chief's Report. Emergency Services responded to six alarms in July.

Outside equipment fire	1
Motor vehicle accident with no injuries	1
Gas leak (natural gas or LPG)	2
Water or steam leak	1
Good intent call, other	1

On Code Enforcement, a bill was provided on the items that code enforcer is working on. They are either being cleared or in the process and some are pending. Councilman Dolan spoke about a concern of code enforcer about tagging vehicles and towing. Asked Solicitor Lukesh to look into this concern. A discussion followed with Councilman Dolan and Solicitor Lukesh on this matter.

Chief Nocera gave his monthly report: Vehicle 1 N/A – Vehicle 2N/A. On regionalization Chairman Stavish has the latest update. The two radios approved for sale at the July council meeting have been sold to Wyoming Borough. New cruiser is set to be built on 8/15. Will provide updates as he gets them. For the month of July, officers handled 93 calls. 3 Criminal Arrests were made. 17 citations were issued. Chief Nocera and Councilwoman Zaboski spoke about changing the second Florida Avenue off of Bridge St to a new address due to it

being not labeled. Had some emergency issues. Chief Nocera asked for two street signs. The other matter that Chief Nocera brought up was the LSA Grant and how he would apply for it for the regional police to save the towns some money. Councilwoman Zaboski replied that it would have to be sponsored by a Borough or municipalities. Wasn't sure if a group of towns would have to get together to sponsor this. She explained how it is handled with COG. Chief Nocera asked about how he would go about getting the application. Councilwoman Zaboski replied that there is a LSA Grant website. A discussion followed between Chief Nocera and Councilwoman Zaboski on this matter and some members of council.

Solicitor Lukesh: With regards to police regionalization, Solicitor Lukesh spoke about how the solicitors have been active in trying to come to some resolution on some details about how participation and representation is going to look and what definitions, in terms of how the boroughs get their messages to their representatives, to actually cast a vote on the commission. Will attend upcoming meeting. Spoke about the issue of anonymous complaints. They will not be addressed.

Citizen Participation – None

Council went into Executive session to discussion matters.

Motion to adjourn was made by Councilman Skok, seconded by Councilman Colarusso . Voice vote all in favor. Motion carried.