

West Wyoming Borough Council Minutes – June 8, 2020

The monthly meeting of West Wyoming Borough was called to order by Chairman Stavish via Zoom Cloud Video Communications software. Roll call was taken by Secretary Jill Lukesh and the following were in attendance: Chairman Stavish, Councilman Colarusso, Vice-Chairwoman Zaboski, Councilman Dolan, Solicitor Linell Lukesh, Treasurer Kendzor, Engineer Amato and Secretary Jill Lukesh.

Gary Stavish - Chairman-Personnel:

Chairman Stavish stated that the DPW contract with Forty Fort Borough will be extended until 2021 and will be retroactive to April 15th. There will be no changes to the contract. We will be billed quarterly and time sheets will need to be submitted bi-weekly. Motion was made by Councilman Colarusso to accept the renewal of the DPW contract with Forty Fort Borough. Seconded by Councilman Dolan. Voice vote all in favor. Motion carried.

As far as the dump truck, we will no longer offer the use of the truck to residents due to liability. There is yard waste pickup every other week and residents can also take yard waste to the compost yard.

There is an issue with a property on W. 4th Street that is being reviewed by our Code Enforcement officer.

Randy Colarusso - Public Facilities: Councilman Colarusso called upon Treasurer Kendzor for the reading of the Treasurer’s Report. It is as follows:

**West Wyoming Borough
Treasurer’s Report
As of June 7, 2020**

CASH ACCOUNTS		COMBINED GENERAL, HIGHWAY AID AND SEWER FUNDS
GENERAL FUND		
ESSA BANK REFUSE	\$147,583.97	PLGIT \$735,888.39
FNCB DEBT SERVICE ACCOUNT	\$5,679.71	ESSA \$147,583.97
*FNCB GENERAL ACCOUNT	\$491,412.81	M&T \$342,501.40
FNCB PROPERTY PROCEEDS	\$68,021.57	FNCB <u>\$974,614.06</u>
FNCB REFUSE ACCOUNT	\$277,026.10	<u>\$2,200,587.82</u>
PLGIT EARNED INCOME TAX	\$247,270.05	
PLGIT PAYROLL	\$1,966.45	
PLGIT GENERAL	<u>\$2,023.39</u>	
TOTAL GENERAL FUND CHECKING/SAVINGS	<u>\$1,240,984.05</u>	
HIGHWAY AID FUND	<u>\$283,370.98</u>	
TOTAL HIGHWAY CHECKING/SAVINGS	<u>\$283,370.98</u>	
SEWER FUND		
M&T	\$342,501.40	
FNCB SEWER OPERATING FUND	\$132,473.87	
PLGIT SEWER CREDIT CARD	<u>\$201,257.52</u>	
TOTAL SEWER FUND CHECKING/SAVINGS	<u>\$676,232.79</u>	
<hr/> TOTAL COMBINED CHECKING/SAVINGS	<hr/> <u>\$2,200,587.82</u>	

*Unreconciled Balances

A motion was made by Councilman Colarusso and seconded by Chairwoman Zaboloski to approve the reading of the Treasurer's report. Voice vote all in favor. Motion carried.

Maureen Zaboloski - Vice-Chairwoman-Administration/Finance, Health and Sanitation:

Chairwoman Zaboloski stated that we need to be reimbursed for the cleanings of the Borough building due to COVID-19. The Borough will also look into getting reimbursed for unemployment claims paid out due to COVID-19.

Council will look into selling the older DPW Pick-Up truck.

Motion was made to pay \$17,857.00 for the Rizzo payment, seconded by Councilman Colarusso. Voice vote all in favor. Motion carried.

Motion was made to transfer \$201,257.52 from Sewer Credit Card account to FNCSB Sewer account, seconded by Councilman Colarusso. Voice vote all in favor. Motion carried.

Motion was made to transfer \$217,270.00 from PLGIT EIT to FNCSB General Account, seconded by Councilman Colarusso. Voice vote all in favor. Motion carried.

Mike Dolan-Public Safety/Code Enforcement:

The Fire Chief's report: There were 20 alarms in the month of May.

The tub grinder is now a part of the equipment sharing through the West Side COG. The borough will pay \$1100.00 to be a part of the grinder usage. \$1100.00 is the yearly fee that covers insurance and maintenance.

The compost yard has some issues and, therefore, we need to put up a gate and get a camera for surveillance. Garbage is being placed in the compost piles along with yard waste and the garbage, in turn, breaks the machine. We need to ensure that violators are fined. We will obtain a quote for the camera, as we do need video surveillance and a gate. We may also need to reduce the hours that the yard is open to our residents.

Mike Amato – Borough Engineer:

The roof project was started at the Borough Building on June 8th, 2020. Multiscape will also perform work on the stone culvert on Brady Street.

Engineer Amato reported that there is some good news. The state repaired our manholes on Eighth Street during the recent paving project.

Engineer Amato also presented a sewer expense analysis report that projects future expenses for the Borough's sewer system.

Linell Lukesh – Solicitor:

At the last meeting, Chief Hromek asked a question about the firefighters' rights to enter a building if called out on a fire. There is a statute stating that, yes, firefighters are permitted to enter a resident's house to put out a fire without permission from home owner. A new ordinance will be drafted for the Borough to specify what firefighters are permitted to do.

Solicitor Lukesh also stated we also need to update the burning ordinance.

A sewer fee ordinance will be ready for October, so it can be voted on in November and implemented in December.

The Borough is meeting the Sunshine laws with its Zoom borough meetings per disaster emergency regulations approved by the state.

We need to extend the deadline for the Business Permit Application Registration from June 30th to September 30th.

Mayor Herbert:

Police Chief Update:

Police Car #2 needs to have the air conditioning repaired.

The car wash is prorating car wash fees because of Covid-19.

A list of pot holes was made and given to the DPW.

We still need a full-time officer and more man-power.

There were 75 calls, which included; 4 False Alarms, Burglary, 1 Assault, 1 Harassment, 3 Domestic, 1 Disorderly Conduct, 1 Trespassing, 3 Suspicious Activities, 1 Motor vehicle accident, 5 Traffic/Parking complaints, 3 Animal Calls, 12 Public Service Calls, 3 All other Ordinance/Offenses , 6 Misc., 13 Assist EMS, 3 Assist Fire Department, 13 Assist other Police, 2 Assist Other Agencies.

There were 2 citations handed out and no arrests.

State Police have covered 60 hours to date, mostly on weekends.

Citizens Participation:

A resident, Stephen Schappert, e-mailed and asked if there was any way to connect West 5th Street to West 4th Street with a walking or bike path. Council answered that the borough does not own the land to create that connection.

The Borough is moving into summer hours. The work session and meeting will be held on the second Monday of the Month. July's meeting will be through Zoom.

A motion was made by Councilman Colarusso to adjourn, seconded by Councilman Dolan. Voice vote all in favor. Motion Carried.