

**West Wyoming Borough- Council Meeting Minutes April 8th, 2019**

The regular monthly minutes of West Wyoming Borough was called to order by Chairman Stavish. Following the Pledge of Allegiance, roll call was taken by Secretary Pedley and the following were present: Chairman Stavish, Councilman Colarusso, Councilman Grescavage, Councilwoman Zaboski, Councilman Dolan, Mayor Herbert, Solicitor Lukesh, Treasurer Kendzor, Engineer Amato and Secretary Pedley.

Chairman Stavish asked for a motion made by Colarusso and seconded by Dolan to approve the previous month's minutes. Voice vote all in favor. Motion carried.

**OLD BUSINESS – None**

**Chairman Stavish – Personnel:**

Chairman Stavish stated that there is speeding on W. Sperling and that it will be monitored by police.

**Randy Colarusso - Public Facilities:**

Councilman Colarusso called upon Treasurer Kendzor for the reading of the Treasurer's report. It is as follows:

**West Wyoming Borough  
Treasurer's Report  
As of April 7<sup>th</sup>, 2019**

**CASH ACCOUNTS**

**COMBINED GENERAL, HIGHWAY  
AID AND SEWER FUNDS**

**GENERAL FUND**

ESSA BANK REFUSE	\$110,717.49
FNCB DEBT SERVICE ACCOUNT	\$10,053.57
FNCB GENERAL ACCOUNT	\$561,052.21
FNCB PROPERTY PROCEEDS	\$85,740.83
FNCB REFUSE ACCOUNT	\$263,512.60
PLGIT EARNED INCOME TAX	\$10,784.46
PLGIT PAYROLL	\$5,989.77
PLGIT GENERAL	\$674.10
<b>TOTAL GENERAL CHECKING/SAVINGS</b>	<b><u>\$1,048,525.03</u></b>

PLGIT	\$350,658.02
ESSA	\$119,717.49
M&T	\$297,750.50
FNCB	<u>\$1,117,119.29</u>
	<u>\$1,885,245.30</u>

**HIGHWAY AID FUND**

PLGIT	<u>\$231,567.76</u>
<b>TOTAL HIGHWAY AID FUND CHECKING/SAVINGS</b>	<b><u>\$231,567.76</u></b>

**SEWER FUND**

M&T	\$297,750.50
FNCB SEWER OPERATING FUND	\$196,760.08
PLGIT SEWER CHECKING/SAVINGS	<u>\$110,641.93</u>
<b>TOTAL SEWER FUND CHECKING/SAVINGS</b>	<b><u>\$605,152.51</u></b>

<b>TOTAL COMBINED CHECKING/SAVINGS</b>	<b><u>\$1,885,245.30</u></b>
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Chairman Stavish asked for a motion made by Colarusso and seconded by Zaboloski to approve the reading of the Treasurer's Report. Voice vote all in favor. Motion carried.

Motion made by Colarusso and seconded by Grescavage to place Ordinance 2 of 2019 on the table for establishing an Intergovernmental Cooperation Agreement between West Wyoming Borough and Forty-Fort Borough to provide Public Works Services from Forty-Fort Borough to West Wyoming Borough. Voice vote all in favor. Motion carried.

**Daniel Grescavage - Community Development:**

Councilman Grescavage stated that at this time of year residents are going to be working around their homes, so before you start any building projects, see if you need a Zoning or a Building permit or both to avoid penalties and extra costs.

To see if you need a Zoning permit or Building permit call me on my home phone 570-693-0560 or call our front office and talk to the clerk.

If you call me at my home and I'm not home, leave a message or leave a message with my wife. Please give your name, address, and phone number with what you want. I will call you back as soon as I see the message or hear from my wife about the message.

If Ann Marie or I don't know if you need a Zoning or building permit, we will call our building inspector, Ken Shefler, to see if you need one and we will be back in touch with you as soon as possible. This is for Zoning and Building permits only.

Grescavage said that he will be attending a Zoning Hearing at Luzerne County Court House on April 9th, concerning two residents from West Wyoming who are applying for Zoning permits.

Regarding the Recreation Board, Grescavage made a motion to appoint as a member of the Recreation Board of West Wyoming, Bill Birch, seconded by Colarusso. Voice vote all in favor. Motion carried.

**Mike Dolan: - Public Safety/Code Enforcement:**

Councilman Dolan gave the monthly Chief's Report. West Wyoming Borough Emergency Services responded to thirty-nine alarms in March. Building fire-2- Fuel burner/boiler malfunction, fire confined. 1- EMS call, excluding vehicle accident with injury 26- Motor vehicle accident with injuries, 1- Power line down – 1- Arcing, shorted electrical equipment- 1- Smoke or odor removal- 1- Public service assistance, other- 1 – Dispatched & cancelled en route- 3- No incident found on arrival at dispatch address- 1.

Several members have completed or are enrolled in the following training:

Rope Technician Level -1  
Essentials of Firefighting  
Water Rescue  
Ice Rescue  
Confined Space Rescue  
Haz-mat Annual Refresher

Regarding Code Enforcement there was one complaint that was closed. There was a report of some water running that was investigated by the police. The water company shut the water off to the property that was not occupied and the bank is in possession of the property. Several tow stickers were placed on vehicles on West 8<sup>th</sup> Street. The Code Enforcement officer, who also handles late notices on trash fees, posted 29 homes and most have complied, which avoided citations, which would have ended up being costlier to the resident.

If anyone has any complaints, let our clerk in the front office know and she will pass on this information to our Code Enforcement Officer.

For the Police Chief's Report: Routine vehicle maintenance. The officers did participate in another roving DUI Patrol. 13 citations and 3 written warnings were issued. We are getting closer to replacing the door to the police office, the server was installed, and they are working on getting up and running live. They are also going to have some speed timing lines painted. They will be out doing enforcement on areas where there are known to be issues.

Councilwoman Zaboski had previously asked me if I would look into the storm water issue. She had stated that Lehman no longer wanted to be in the WVSA Stormwater Association. The reason is because they are not an urbanized area and have an urbanized population of less than a thousand. That is defined by the census bureau. That has allowed them to be exempt. Our streams and urbanized population areas are higher than that limit. So, we are in this for the long haul at this point.

**Maureen Zaboski - Administration/Finance, Health and Sanitation:**

A motion by Councilwoman Zaboski was made to approve all outstanding bills approved by the Finance Committee, seconded by Councilman Dolan. Voice vote all in favor. Motion carried.

Motion made by Councilwoman Zaboski to transfer \$10,784.46 from the PLGIT EIT account to FNCB General Account, second by Councilman Colarusso. Voice vote all in favor. Motion Carried.

Motion by Councilwoman Zaboski to pay the Police Pension Fund from the General fund because of an audit finding from 2008. With the revised interest, the amount to pay would be \$64,572.64 by the end of the month. Motion was second by Councilman Dolan. Voice vote all in favor. Motion Carried.

There are five people that are being sent citations that have not paid for their sanitation service.

The document shredding will be Sept 21<sup>st</sup>, 9 until noon in the back of Hose Co. #1.

**Mike Amato - Engineer:**

Routine business. Working with the Ashburn Group on possibly submitting some grants.

**Linell Lukesh – Solicitor:**

Routine business. Asked about the agreement between Wyoming Area and the Police Dept. (Agreed Upon}

**Mayor Joe Herbert:**

The police responded to 127 calls, Criminal Arrests/Warrants – 2, Citations 45. Emergency Service calls – 39. They have been very busy. Read a letter from the chief to formally purge patrolman Jason Slatcoff from the West Wyoming Police Department. The patrolman has violated Policy

Article 8-[B.8] of working less than 80 hours in a 12 month period along with other violations that were noted, therefore we are asking that a certified letter be sent to him and he be purged from the active police roster.

A motion was asked by Councilman Stavish to purge Jason Slatcoff in violation of Article 8 for less than 80 hours worked in a 12-month period and other violations. A request was also made for Jason to return all Borough property that he has in his possession to the West Wyoming Borough Police Department and to send a certified letter to return that property and pick up his personal belongings by the end of April. Councilman Dolan made that motion, seconded by Councilman Colarusso. Voice vote all in favor. Motion Carried.

Councilman Stavish stated just for the record we spoke with Chief Nocera about the issue of speeding on West Sperling St. We are looking into that and any violation of people caught speeding on the street will be cited. The police will be monitoring that issue.

No Citizens Participation.

Motion to adjourn by Councilman Colarusso, second by Councilman Dolan. Voice vote all in favor. Motion Carried.