

West Wyoming Borough- Minutes September 14, 2015

The regular monthly meeting of West Wyoming Borough was called to order by Councilwoman Skok. Following the Pledge of Allegiance, roll call was taken by Secretary Zaboloski and the following were present: Grescavage, Cipriani, Stavish, Skok, Dolan, Stevens, Mayor Herbert, Solicitor Lukesh, Engineer Amato, Treasurer DeSanto and Secretary Zaboloski.

Minutes of the previous meeting were accepted by Councilwoman Skok and seconded by Councilman Dolan . Voice vote all in favor. Motion passes.

COMMITTEE REPORTS

Councilman Stavish: Vice Chair- Personnel and Recreation- Councilman Stavish made a motion, seconded by Councilwoman Cipriani, to appoint Mike Amato to the Borough’s Recreation Board. Voice vote all in favor. Motion passes. The Recreation Board is gearing up for Halloween and will let us know when their Halloween candy give- away will take place.

Motion made by Councilman Stavish, seconded by Councilman Dolan, to accept the resignation of Officer Robert Shupp effective September 30th. Voice vote all in favor. Motion passes.

Motion made by Councilman Stavish, seconded by Councilman Dolan, to advertise for a part time police officer. Voice vote all in favor. Motion passes.

Eileen Cipriani: Administration and Finance- Councilwoman Cipriani called upon Treasurer DeSanto for the monthly reading of the Treasurer’s Report. It is as follows:

	<u>09/14/15</u>	General, Sewer & Highway Aid Funds		
ASSETS				
Current Assets				
Checking/Savings				
112.100 · LUZ BK Growing Greener	355.97	No Activity	Luzerne	355.97
112.150 · LUZERNE BANK REFUSE ACCT	<u>0.00</u>	No Activity	PLGIT	134,855.14
107.000 · PLGIT-PAYROLL	6,874.57		PNC	331,547.41
105.000 · PLGIT- GENERAL	627.52	No Activity	ESSA	155,539.89
			M&T	<u>428,305.73</u>
100.000 · PNC BANK - PRIMARY CHECKING	125,765.34			<u>1,050,604.14</u>
110.000 · PNC CAPITAL RESERVE	96,399.35			
115.000 · PNC DEBT SERVICE	66,205.57			
115.000 · PLGIT SEWER CREDIT CARD	3,087.75			
115.000 · PLGIT EIT	52,089.74			
118.100 · ESSA Refuse	155,539.84			
118.200 · ESSA Debt Service	0.05	No Activity		
Highway Aid Fund				
35-107-000 CASH-PLIGIT	<u>72,175.56</u>			
Sewer Fund				
08-100-000 PNC-SEWER FUND CKG	43,177.15			
08-100-100 M&T-SEWER FUND CKG	<u>428,305.73</u>			

Motion made by Councilwoman Cipriani, seconded by Councilman Stavish, to approve the Treasurer's Report. Voice vote all in favor. Motion passes.

Motion made by Councilwoman Cipriani, seconded by Councilman Grescavage, to approve all outstanding bills approved by the Finance Committee. Voice vote all in favor. Motion passes.

Motion made by Councilwoman Cipriani, seconded by Councilman Grescavage, to transfer \$ 200,000.00 from M&T Sewer to PNC Sewer. Voice vote all in favor. Motion passes.

Motion made by Councilwoman Cipriani, seconded by Councilman Stevens, to advertise the Moonlight property and place out for bid. Voice vote all in favor. Motion passes.

Motion made by Councilwoman Cipriani, seconded by Councilman Dolan, to approve the renewal of Comcast contract. Voice vote all in favor. Motion passes.

Motion made by Councilwoman Cipriani, seconded by Stavish, to use a flat rate fee for credit card collection by EB2Gov to accept Visa credit cards. Voice vote all in favor. Motion passes.

Motion by Councilwoman Cipriani, seconded by Councilman Stavish, to limit the amount of cash received in the Borough office to less than \$10.00. Any amount received that is greater than \$10.00 needs to be by check, money order, or credit card. Voice vote all in favor. Motion passes.

Lastly, Councilwoman Cipriani reminded residents that free Shade Tree orders are now being accepted and if any resident is interested in having a tree planted on their curb lawn to contact the Borough office.

Dan Grescavage: Community Development- Councilman Grescavage reminded residents that free booklets, which are very informative, are available in the book rack in foyer.

Mike Dolan: Public Safety/Code Enforcement- Fire Chief's report. West Wyoming Emergency Services responded to 36 alarms in August: 1 engine company assist- 2 rescue company assist- 1 rehab assist- 1 investigation – 1 assist police dept. and 30EMS calls. The Fire Police Unit responded to 5 alarms. Hose Co # 1 will be holding its annual Craft Show on Nov. 14th. Vendor space is available but limited. Cost is \$20.00 for vendor space. For more information call 570-954-4531.

Councilman Dolan advised Council that a mutual aid agreement is being looked into for the police dept. We have one with West Side Mutual Aid Association for Fire Depts. This will be just an addition to possibly the Municipal Police Jurisdiction Act which allows police to cooperate with other municipalities in supporting them. This would be pre-emptive, in case we have a shift that was open that we couldn't staff. We would look to have additional support from other Boroughs and give the same to them, in the event there was outage that was unexpected.

Motion made by Councilman Dolan, seconded by Councilwoman Cipriani, to pass the revised Landlord Ordinance that has been on the table for 30 days. Voice vote all in favor. Motion passes.

On Code Enforcement, we are keeping current and I will be meeting with Code Enforcement soon to keep on top of matters and for update reports.

Walter Stevens: Public Facilities/Health & Sanitation - Councilman Stevens stated that on Saturday, Sept. 12th the Borough had a free paper shredding event at the DPW building. He also announced another paper shredding event will be held on Saturday, October 17th. He also announced that Luzerne County will be having a Free Used Tire Recycling on 10/10/15 at Hanover Area Jr/Sr High School. Prior to taking tires down, you must first call 1-800-82-7654 to get a registration number.

The last day for yard-waste will be Nov. 12th.

Solicitor Lukesh- No report.

Mayor Herbert: Police report-114 calls for last month. There are some important dates: Sept. 23rd Autumn begins. October is Adopt Shelter Dog Month. Oct. 1st Julie Andrews turns 80, Oct 5th is Blue Shirt Day created by Stomp Out Bullying to raise awareness and Oct. 11th is National Veterinary Technician Week. On Sept. 12th, April Goss, a four year member of Kent State's football team, kicked an extra point in the first half of Saturday's football game between Kent State and Delaware State. She was the second woman to score in a major college football game.

Mike Amato: Borough Engineer- Progress on projects coordinating with Borough on various item reports and repairs. Bridge projects are progressing and moving along. Shoemaker Bridge will be opened before the one up on 8th St. So far no dates have been set. We are still working on the income project for the surveys. We need these forms to be completed for us to qualify. It might be back to the drawing board to see what areas qualify. We also have areas around the municipal building which needs to be repaired to make ADA compliant, like the sidewalks. Lastly our DEP and EPA will implement the plans, which is not only our borough but all the boroughs will be tree planting, clean basins, install dry wells and map out the systems

Citizens Participation:

Jason Slatcoff (as a resident) - Thanks goes out to: Granteed's Lawn Service for tree trimming in the park, the Rec Board for allowing the use of the park, our DPW, Fire Department Hose Co. #1, and the Borough. We had a beautiful wedding!

A motion was made by Councilwoman Cipriani to adjourn the meeting, second by Council Stavish. Voice vote all in favor. Motion passes.

Borough Secretary