

Council Meeting Minutes- November 14, 2016

The regular monthly meeting of West Wyoming Borough was called to order by Chairman Stavish. Following the Pledge of Allegiance, roll call was taken by Secretary Pedley and the following were present. Chairman Stavish, Councilman Colarusso, Councilman Grescavage, Councilman Dolan, Councilwoman Zaboski, Mayor Herbert absent, Solicitor Lukesh, Engineer Amato, Treasurer DeSanto, and Secretary Pedley.

Chairman Stavish asked for a motion made by Dolan and seconded by Colarusso to appoint Maureen Zaboski to the vacant council seat of Councilman Stevens. Voice vote all in favor, Motion carried. Councilwoman Zaboski was then sworn into office by Judge Carmody.

Councilman Stavish asked for a motion made by Grescavage and seconded by Colarusso authorizing signatures for banks. They are: Stavish, Dolan, Colarusso, Grescavage, Zaboski and Pedley. Stavish stated that Walter Stevens has resigned and he will no longer be a signer. Voice vote all in favor. Motion carried.

Stavish asked for a motion made by Dolan and seconded by Colarusso to approve the previous month's minutes. Voice vote all in favor. Motion carried.

COMMITTEE REPORTS

Randy Colarusso- Administration & Finance: Councilman Stavish asked for a motion made by Grescavage and seconded by Colarusso to approve all outstanding invoices approved by the Finance Committee. Voice vote all in favor. Motion carried.

Councilman Stavish asked Treasurer DeSanto for the yearly reading of the Budget for 2017. After the reading, Stavish asked for a motion made by Colarusso and seconded by Grescavage to table the Budget for 30 days. Voice vote all in favor. Motion carried.

Colarusso stated that there are 12 municipalities involved with the COG. Flat rate is \$3200 which includes the \$400 to get into it and also \$2800 across the board for every town. We will be able to use any kind of equipment that we want and it will save the Borough \$1800 from last year. Colarusso made a motion, seconded by Zaboski, to participate with the COG at a cost of \$3200. Voice vote all in favor. Motion carried. Colarusso also stated that the DPW workers cleaned storm drains and planted trees for the Shade Tree. There were three trees left that residents did not want due to discrepancies and where they should be planted and the type of tree. Colarusso stated that we have 22 ton of rock salt for the winter and the anti-skid is ordered. Dump truck had four new tires placed on it and salt box will be placed on back of it. When we get the bucket truck from COG, Christmas lights will be going up. Colarusso also announced the dates for leaf pick-up for this month and also for December.

Daniel Grescavage- Community Development/Recreation: Grescavage stated that residents received the newsletter with information on Zoning and Building permits. Grescavage also said that people are doing construction without building permits. He advised people if they see anything going on without a building permit present to call the Boro building.

Michael Dolan- Public Safety/Code Enforcement: The monthly Chief's Report for the month of October . West Wyoming emergency services responded to 70 alarms in October. 1 gas leak, 1 investigation, 5 rescue company assist, 2 engine company assist. 60 ems calls. Hose Co # 1 will be holding Breakfast with Santa on December 4th 2016 at the Hose Company on Shoemaker Ave. from 9am till noon. The cost \$8.00 for adult and \$5.00 for children. Tickets are available from any member or at the door. Hose company # 1 would like to thank everyone who attended their recent craft show. Thanks to your support it was a huge success. With Walt leaving, one of the things he passed on was dealing with the grinder. There will be a meeting Thursday at noon that Dolan said he will be attending so we will see what is going on. Our plan is to bring the grinder down to our town for collection of Christmas trees. Code Enforcement is fairly quiet. We had one incident that Linell is handling that I deferred to her on the activity on that with regard to some of the properties and issues that she has been looking into and responding on. In the absence of Mayor Herbert, Dolan gave the Police Report. Police department for the month of October had 88 calls. General calls were probably about half of them and agency assist made up the other half. One criminal arrest and no citations for the month of October. Dolan asked Officer Slatcoff who was attending meeting if he had anything to say. Officer reminded residents that school is in session to be aware of bus stops and traffic.

Engineer Amato- Luzerne County Flood Protection is requesting a letter of support from all municipalities. They are going for an LSA Grant to assist them in operations and maintenance of the levee system. West Wyoming is part of the levee system. We do have a small section down in Toy town. As part of the application, all the towns that have a levee have been requested to provide a letter of support for their application. Amato recommended that we go ahead with the letter of support to the County. Utilities companies are in town finishing up there work. Any issues or complaints by residents contact Boro.

Solicitor Lukesh- To follow up on Dolan's report, Lukesh said she is working with Code Enforcement Officer from Penneastern on complaints about the Sixth St building formerly the Steel Foundry. We are working on that to get it in shape and corrected. The building is in the process of being sold but the owner still has the responsibility of taking care of any items. They will be cited because they have not been responding. In addition, there was a complaint about a chemical smell coming from a home that was burning. We don't have any burning ordinances that regulate something inside the house neither does the International Maintenance Code regulate that. Lukesh stated that she called DEP air quality division. They are going to look into it and if Lukesh herself needs to contact the Fire Dept. she will. On Sixth St and on many streets in our town we have sidewalks in some areas and there are many streets without sidewalks and there was a question about the sidewalks on Sixth St. Sixth St is actually a Penn Dot St and they not only own the road from curb to curb but there is an easement that goes beyond the sidewalks or flat paths in front of homes and buildings. Lukesh said that she is trying to work with them to see if they have any regulation that we are to be abiding by with regard to an issue on ADA requirement. Lukesh said that she doesn't believe there is one and that she is trying to make sure. Council will be briefed when she finds out. With regard to other legal matters, Lukesh briefed Council at the work session in detail about different items and that she would ask the Chairman if he would

entertain a quick Executive session towards the end of the meeting on some information that Lukesh said she received on Friday on some agreements that we are working on.

Secretary Pedley made comments on the leftover trees. Councilman Stavish stated that any residents who may want one of the leftover trees can have one and it will be planted for them or we can put them in the parks.

Councilman Colorusso stated that leaves are not to be in plastic bags. They can be put in containers and they will be emptied into the truck.

Solicitor Lukesh asked if council could meet for an executive meeting. After the meeting Councilman Stavish stated that they went over some legal issues, Administrator Pedly asked if a petty cash policy can be addressed also. A motion was made by Mike Dolan that petty cash will not exceed \$50.00, seconded by Randy Colarusso. Voice vote all in favor. Motion carried.

Motion to Adjourn by Councilman Colarusso, seconded by Councilman Dolan. Voice vote all in favor. Motion carried.