

West Wyoming Borough Council Meeting Minutes - August 13th, 2018

The regular monthly meeting of West Wyoming Borough was called to order by Chairman Stavish. Following the Pledge of Allegiance, roll call was taken by Secretary Pedley and the following were present:

Chairman Stavish, Councilman Colarusso, Councilman Grescavage, Councilman Dolan, Councilwoman Zaboski, Mayor Herbert, Solicitor Lukesh, Engineer Amato, Treasurer Kendzor and Secretary Pedley.

OLD BUSINESS- NONE

Chairman Stavish asked for a motion made by Dolan and seconded by Colarusso to approve the previous month's minutes. Voice vote all in favor. Motion carried.

COMMITTEE REPORTS

Randy Colarusso- Public Facilities

Councilman Colarusso called upon Treasurer Kendzor for the reading of the Treasurer's report. It is as follows:

West Wyoming Borough
Treasurer's Report
August 13, 2018

CASH ACCOUNTS

GENERAL ACCOUNTS

ESSA BANK REFUSE	\$79,163.56
FNCB DEBT SERVICE ACCOUNT	\$41,603.81
FNCB GENERAL ACCOUNT	\$496,515.50
FNCB PROPERTY PROCEEDS	\$85,497.39
FNCB REFUSE ACCOUNT	\$195,829.56
PLGIT EARNED INCOME TAX	\$15,740.55
PLGIT PAYROLL	\$2,981.32
PLGIT GENERAL	\$1.29
TOTAL GENERAL FUND CHECKING/SAVINGS	<u>\$917,332.98</u>

HIGHWAY AID FUND

PLGIT	<u>\$193,388.43</u>
TOTA HIGHWAY CHECKING/SAVINGS	<u>\$193,388.43</u>

SEWER FUND

M&T	\$243,394.45
FNCB SEWER OPERATING FUND	\$227,857.45
PLGIT SEWER CREDIT CARD	<u>\$72,806.37</u>
TOTAL SEWER FUND CKECKING/SAVINGS	<u>\$544,058.27</u>

TOTAL COMBINED CHECKING/SAVINGS **\$1,654,779.68**

Chairman Stavish asked for a motion made by Colarusso and seconded by Zaboski to approve the reading of the Treasurer's Report. Voice vote all in favor. Motion carried.

COMBINED GENERAL,HIGHWAY AID AND SEWER FUNDS

PLGIT	\$284,917.96
ESSA	\$79,163.56
M&T	\$243,394.45
FNCB	<u>\$1,047,303.71</u>
	<u>\$1,654,779.68</u>

Colarusso gave the report of the DPW: Routine grass cutting, pump stations were checked and maintenance was done, installed No-Parking signs on W. Sperling St., trimmed trees by Borough's parking lot with the bucket truck, and also took flags down. During this month, the sewer authority is going to bring the sweeper thru on Aug. 13th & 14 for the new Storm water program and also the COG Vac truck will be cleaning out storm drains on Aug. 27th. They fixed the problem on Bridge St and the man hole cover on West 8th St was taken care of by Krascavage.

Dan Grescavage- Community Development: All residents are reminded that building permits are required when doing work and sometimes a zoning permit is also required. If doing work without the required permit, the fee will be doubled. A list on the requirements is in the front office. The Catch Basin and Concrete Channel was inspected on July 18 by Army Corp of Engineers out of Baltimore, Maryland. Everything was very good except for four residents that were notified the night before the inspection to have their fence gates open up on both sides of the concrete channel in the morning for inspection. Three residents didn't comply to the call they received and the fourth resident didn't either when a shed wasn't moved and gravel was dumped up against the channel where our 10' feet right of way is. The Army Corp of Engineers didn't like that. Grescavage thanked the DPW workers for a job well done in cleaning the catch basin and the concrete channel. Also, thanked all the residents of West Wyoming that live by channel and basin for keeping their back yards very clean and neat and for opening their fence gates for the inspection. A discussion followed between Stavish and Dan Grescavage.

Mike Dolan- Public Safety and Code Enforcement: Read the Emergency Services Monthly Chief's Report. West Wyoming Emergency Services responded to fifty-nine alarms in July. EMS calls 43-motor vehicle accidents 4-miscellaneous 3- good intent calls 1- tree down 2- wires down 2- carbon monoxide alarms 1- cover assignment 1- investigations 2.

For the West Wyoming Borough Police Chief's report; Vehicle Maintenance Car 1: Warranty work was completed by Barber Ford Car 2: N/A. The Watchguard camera system in Car 2 was not working. Watchguard sent us a new DVR system which the police chief installed and is working properly. Dolan thanked Chief Nocera for helping the Borough save time and money in doing this. Speed timing lines have been repainted. There is some construction work being done on W 8th St. As soon as that's done we will continue to watch the speeding in the Borough. Patrolman DeMark has completed his field training and has been placed on full duty. Working with Wyoming Area soccer parents to make a donation for a sign that they will be putting up in their field alerting residents to report suspicious activity or drug activity to their police dept.

Luzerne County Drug Task Force has provided us with 12 doses of Narcan so we can assist people who have opioid overdoses and treat them with that chemical so they can hopefully survive an episode of being overdosed.

Officers attended Active Shooter level 1 course at the 10th Street Elementary School that instructed officers on tactics in building clearing and active shooter situations. On Code Enforcement, Ken our code enforcement officer attended the work session and we reviewed some of the activities that he is taking care of in the Borough. This is an ongoing process. We get complaints and he addresses them as best as he can. If anybody has any other issues we can give you Ken's number or you can file a complaint at the clerk's office out front. Some of the complaints turn out to be civil issues where it's not an ordinance issue. If they are not breaching any of our ordinances in town, we cannot issue a fine for them. Sometime it is between two property owners and it has to go to civil court. Anything that falls under our jurisdiction we will adjust ourselves.

Maureen Zaboski – Administration/Finance, Health and Sanitation: Motion to approve all outstanding bills approved by the Finance Committee seconded by Randy Colarusso. Voice vote all in favor. Motion Carried.

A motion to proceed with the purchases of our LSA Grant Equipment, that would include a pickup truck, Police body armor, and 2 computer servers, the body armor and computer servers will be shared with Wyoming Borough, second by Dan Grescavage. Voice vote all in favor. Motion Carried.

A motion to transfer \$15,740.55 from our Pligit earned income, to our FNCB general account, second by Randy Colarusso. Voice vote all in favor. Motion Carried.

Our Yard Waste is now officially on Monday, today would have been 8th street to the Exeter Line, and next Monday will be the Atherton section up to but not including 8th street. Document shredding will be Sept. 22nd, from 9AM till noon, in front of our DPW building on Shoemaker Ave.

Mike Amato – Engineer: Co-ordination with the Borough and DPW some matters in the Borough is progressing. We are going to proceed with the ADA ramps and parking and ADA improvements throughout the Borough properties.

Linell Lukesh – Solicitor: We have been working on a cyber security issue policy for all employees and general procedures and face book policies.

Mayor Joe Herbert – Police chief is getting together quotes for cruisers for 2019 in our budget. Our officer handled approximately 143 calls for service for July, we had 3 criminal arrests and 29 citations that were issued. Our police department is doing a wonderful job. I have had borough officials from surrounding communities say that our police department is one of the best departments in the valley. Our police are well trained and know what they are doing. We have been monitoring the high water, watching the river, if it gets so high that they shut the gates down, then the shopping center gets flooded. So far there have been no water back up.

Citizens Participation:

Ryan Pecukonis - Sperling St. Why was Sperling Street made a No Parking Street. Stavish replied because Emergency Vehicles could not get through when needed. They had a hard time. We have pictures that show this. The Ambulance or Fire Dept. cannot knock on doors to have cars moved in an emergency. Letters were sent to inform the residents of the ban. There was a discussion as to the letters that were sent out and the minutes of the meeting. Information about the letter was read. We are addressing all the streets that are narrow. A very lengthy discussion followed.

Eric Shymanski – Washington Ave. Why was a stop sign put on Washington Street. The reason was because residents complained about speeding there. It was explained that it was looked into and it was checked out and it was felt that a stop sign would help.

A Motion to adjourn by Councilman Colarusso seconded by Councilman Grescavage. Voice vote all in favor. Motion carried.