

West Wyoming Borough Council Meeting Minutes- October 11, 2021

The monthly meeting of West Wyoming Borough was called to order by Chairman Stavish via Zoom Cloud Communications software. Roll call was taken By Secretary Lukesh and the following were present: Chairman Stavish, Vice-Chairwoman Zabolski, Councilman Dolan, Councilman Colarusso, Mayor Herbert, Councilman Skok, Solicitor Linell Lukesh, Treasurer Kendzor and Secretary Jill Lukesh.

OLD BUSINESS-NONE

Gary Stavish: Chairman/Personnel- Chairman Stavish made a motion and seconded by Councilman Dolan, to approve last month's meeting minutes. Voice vote all in favor. Motion carried.

Motion made by Chairman Stavish and seconded by Councilman Colarusso to approve payments of all outstanding bills. Voice vote all in favor. Motion carried.

Motion made by Chairman Stavish and seconded by Councilman Colarusso to hire a part-time clerk. Voice vote all in favor. Motion carried.

Chairman Stavish reported that a woman e-mailed the borough wanting to know why Forty-Fort had an ad in the Citizen's Voice for a special council meeting to discuss the garbage collections contract with West Wyoming. West Wyoming is accepting bids on sanitation and Forty Fort submitted a bid.

Forty Fort is ready to move forward with code enforcement for November 1, 2021. Chairman Stavish made a motion, seconded by Councilman Colarusso, to hire Forty Fort for code enforcement. Voice vote all in favor. Motion carried.

Randy Colarusso: Public Facilities- Councilman Colarusso called upon Treasurer Kendzor for the reading of the treasurer's report. It is as follows:

WEST WYOMING BOROUGH TREASURER'S REPORT AS OF SEPTEMBER 13, 2021

CASH ACCOUNTS

HIGHWAY AID AND SEWER

| GENERAL FUND | | | |
|----------------------------------|-------------------|-------|-----------------------|
| ESSA BANK | \$177,946.43 | PLGIT | \$317,841.63 |
| FNCB ARPA ACCOUNT | \$140,055.47 | ESSA | \$177,946.43 |
| FNCB DEBT SERVICE ACCOUNT | \$5,679.71 | M&T | \$485,041.45 |
| FNCB NGINE REFURBISHMENT ACCOUNT | \$17,000.49 | FNCB | <u>\$1,450,845.16</u> |
| FNCB GENERAL ACCOUNT | \$681,078.13 | | <u>\$2,431,674.67</u> |
| FNCB PROPERTY PROCEEDS | \$32,365.05 | | |
| FNCB REFUSE ACCOUNT | \$235,595.40 | | |
| PLGIT EARNED INCOME TAX | \$4,542.88 | | |
| PLGIT PAYROLL | \$1,790.52 | | |
| PLGIT GENERAL | <u>\$3,739.67</u> | | |

| | |
|---|------------------------------|
| TOTAL GENERAL FUND CHEKING/SAVINGS | <u>\$1,299,793.75</u> |
| HIGHWAY AID FUND | |
| PLGIT | <u>\$298,856.12</u> |
| TOTAL HIGHWAY CHECKING/SAVINGS | <u>\$298,856.12</u> |
| SEWER FUND | |
| M&T | \$485,041.45 |
| FNCB SEWER OPERATING FUND | \$339,070.91 |
| PLGIT SEWER CREDIT CARD | <u>\$8,912.44</u> |
| TOTAL SEWER FUND CHECKING/SAVINGS | <u>\$833,024.80</u> |
| TOTAL COMBINED CHECKING/SAVINGS | <u>\$2,431,674.67</u> |

Councilman Colarusso made a motion, seconded by Councilman Skok, to approve the reading of the treasurer’s report. Voice vote all in favor. Motion carried.

Councilman Colarusso reported on the DPW that it is business as usual.

Maureen Zaboski: Vice -Chairman – Administration/Finance, Health and Sanitation-

Chairwoman Zaboski asked Secretary Jill Lukesh to open the bids that came in on sanitation. Two bids came in. One from Forty-Fort and Solid Waste Services, Inc.

Bid # 1 Year one period starting 2/1/2022- 1 Total Bid from Solid Waste \$ 447,492.00 (includes waste, recycling and yard waste)– Bulk Item Collection (maximum 3 items) \$3600.00 and one solid waste container and one recycling container to each household \$7.50 per month per unit for both containers.

Year two period starting 2/1/2022 Total Bid from Solid Waste \$ 894,984.00 (includes waste, recycling and yard waste)- Bulk Item Collection (maximum three items)- \$3,600.00 and one solid waste container and one recycling container to each household \$6.50 per month for each container.

Year three bid starting 2/1/2022- Total bid from Solid Waste \$ 1,342,476.00 (includes waste, recycling, and yard waste.) – Bulk Item Collection (maximum three items) \$3,600.00 and one solid waste container and one recycling container to each household \$5.25 per month for each household.

Bid # 2 Year one starting 2/2/2020- Total bid from Forty-Fort Borough \$325,667.91 (includes waste, recycling and yard waste)- Bulk Item Collection (maximum three items) - \$1,400.00 per occurrence and one (1) 95 solid waste container and one (1) 65 gal container recycling to each household. \$187,000.00.

Year two starting 2/1/2022 Total Bid from Forty-Fort Borough \$371,487.90 (includes waste, recycling and yard waste.) – Bulk Item Collection (maximum three items) - \$1,500.00 per occurrence and one (1) 95 gal solid waste container and one (1) 65 gal container recycling to each household. Market Price.

Year three starting 2/1/2022 Total Bid from Forty-Fort Borough- \$408,566.69 (includes waste, recycling and yard waste) – Bulk Item Collection (maximum of three items) -\$1,500.00 per occurrence and one (1) 95 gal solid waste container and one (1) 65 gal container recycling to each household. Market Price.

A discussion followed among members of Council.

Councilwoman Zaboloski made a motion, seconded by Councilman Colarusso, to transfer \$4,542.88 from PLGIT EIT to FNCB General account. Voice vote all in favor. Motion carried.

Councilwoman Zaboloski stated that quotes were sent to council members for the new street signs. Vendors are Bassler, Custom Products, and Bradco. Secretary Jill Lukesh informed council on the information she received from the vendors on street signs. Signs need to be replaced in ½ of the town. 4 quotes were obtained. 6” signs will go on borough roads and the 9” signs on state roads.

Councilwoman Zaboloski said that the 902 Grant and the LSA Grant were submitted by Ashburn Advisors.

Document Shredding # 2 event will take place on 10/16/2021 at the maintenance building.

Also, Budget meeting on Highway Aid and Sewer Budgets are completed.

Councilwoman Zaboloski said that the Newsletter for 2022 will have information on code enforcement, the easement ordinance update for Abrahams Creek.

Dan Skok: Community Development- Gave totals for the month on building applications taken in for the month of September.

Wyoming Free Library sponsored a Trunk or Treat event at Dailey Park on October 8th. West Wyoming did participate.

Wyoming Borough is sponsoring a Trunk or Treat event at Flack Field on October 23rd. West Wyoming was invited to participate.

Mosquito spraying wasn't that successful. Councilman Skok said that he reached out many times to the state and county in regards to the spraying. Both need to do more. He said that they need to increase their budget for mosquito spraying.

Councilman Skok also added that he reached out to Congressman Cartwright about receiving federal funding for the police regionalization. He said they were receptive and are working on proposals to aid the regionalization.

Mike Dolan: Public Safety/Code Enforcement: West Wyoming Emergency Services Monthly Chief's Report. West Wyoming Emergency Services responded to nineteen incidents in September:

Building Fire 2

Passenger vehicle fire 1

Medical assist, assist EMS crews 1

Motor vehicle accident with no injuries 1

Gas leak (natural gas or LPG) 2

Overheated motor 1

Water problem, other 1
Dispatched & cancelled en route 8
Sprinkler activation due to malfunction 2

For the Police report. Vehicle Maintenance; Car 1 Inspection and Emission, brakes, oil change. Car # 2:
New brakes, rotors, defrost issue fixed

On regionalization, Chairman Stavish has the latest update.

We have received the new police cruiser. It will be sent later this month to be upfitted. Should be in service the last week of October or first week of November.

Most officers completed their mandatory firearms requalification.

Police would like to purchase two new Tasers with donation money received and leftover ammunition budget. Parts for tasers are no longer made and the battery life is low and will be placed out of service very shortly.

In his report, Chief Nocera stated that he received a quote to replace computers in the cruisers since they no longer function the way they should. Instead of purchasing new, Chief Nocera found a company that will sell trade in value for the old ones. He is asking council for authorization to purchase 2 refurbished computers and trade in the old ones. Computer budget and equipment budget will be more than enough to over the cost to replace both computers.

Officers handled approximately 65 calls for service in the month of September 2021. 1 Criminal Arrest was made. 7 citations were issued.

On Code Enforcement. Ken will submit report this week. On the Lighthouse Inn, everything looks good including zoning.

Mike Amato: Engineering- On the sewer project, the pumps are ready to be shipped by the end of this week.

The repairs on W. Brady St have been completed.

Architects are working on the borough building masonry to stop the leaks.

Linell Lukesh- Solicitor: Solicitor Lukesh stated that she has been working with the other solicitors from the 4 communities participating in the police regionalization. They have a draft of the inter-municipality agreement. Solicitor Lukesh asked that council have an executive session to discuss that draft agreement. If council has questions or concerns regarding the inter-municipality agreement, she will convey them at the next police regionalization meeting on October 21st. They will be meeting with representatives from the Fraternal Order of Police and their Attorney Caputo on Thursday.

A meeting has been scheduled with school board representatives from Wyoming Area regarding the school crossing guard situation, the insurance issues and the liability of the individual municipalities. The meeting is scheduled for October 28th. Solicitor Lukesh said that she will be attending to represent West Wyoming.

Solicitor Lukesh said she is busy putting liens on properties as well as satisfying them.

Chairman Stavish made a motion to adopt the ordinance amendment for the easement on Abrahams Creek, seconded by Councilman Skok. Voice vote all in favor. Motion carried

Mayor Herbert: Gave the Monthly Call Report. Agency Assists - Assist EMS -15- Assist Fire Dept 3- Assist other police -12 – Assist other Agencies- 0. 65 reported calls for the month of Sept. Criminal Arrests/Warrants - 1 - Citations- 7.

Citizens Participation- 431 West 4th St- Lisa Lindquist. Chairman Stavish addressed the topic at the beginning of meeting.

Council went into Executive Session.

Motion to adjourn made by Councilman Colarusso and seconded by Councilman Skok. Voice vote all in favor. Motion carried.