

Council Meeting – November 14, 2022

The regular monthly meeting of West Wyoming was called to order by Chairman Stavish. Following the Pledge of Allegiance. Roll call was taken by Secretary Kaminski and the following were present: Chairman Stavish, Council Vice Chair Mike Dolan, Councilman Orzel, Councilman Skok, Councilman Pugliese, Engineer Amato, Solicitor Lukesh, Treasurer Kendzor and Secretary Kaminski.

Motion was made by Vice Chairman Dolan to approve the previous month's minutes, seconded by Orzel. Voice vote all in favor. Motion carried.

Kevin Murphy, President of Wyoming Area Kiwanis Club Foundation briefly spoke to everyone. He offered any help they can provide to the borough, listing all the many activities they are involved in.

Council was receptive to Mr. Murphy's offer. Mr. Murphy will take this info back to the Board.

#### **Committee Reports:**

Chairman Stavish addressed Updating of Website by CourseVector. Discussed revamping the website for ease of use. We purchase hours from CourseVector for their services. We will use the hours we have remaining, pay for what needs to be changed and will purchase hours for next year. All were in favor.

Motion made to pay all outstanding bills.

Motion made by Vice Chairman Dolan 2<sup>nd</sup> Motion made by Frank Pugliese. Voice vote all in favor. Motion carried.

Chairman Stavish made motion for retroactive hiring of Patty Conniff to afternoon borough clerk.

Motion seconded by Frank Pugliese. Voice Vote all in Favor. Motion carried.

Frank Pugliese discussed Williams Project with all. The transcontinental Gas Pipe Line Company (Transco) is currently in the planning stages for the installation of a 30 inch natural gas pipeline through the borough. Transco is submitting a standard PennDOT Excess Maintenance Agreement for review and approval by the borough. Swetland Lane will be utilized during the pipeline construction period by applying aggregate to Swetland Lane as necessary.

After a lengthy discussion, Linell Lukesh and Mike Amato will look into this.

Rick Kamus of DPW will order a new lawnmower and the purchase of a plow truck will be visited in the future.

Vice Chairman Dolan asked Treasurer Kendzor for the reading of the Treasurer's Report. It is as follows:

**WEST WYOMING BOROUGH  
TREASURER'S REPORT  
AS OF November 13, 2022**

<b>CASH ACCOUNTS</b>			<b>COMBINED GENERAL, HIGHWAY AID AND SEWER FUNDS</b>	
	<b>GENERAL FUND</b>			
*	ESSA BANK REFUSE	\$200,945.03	PLGIT	\$549,239.28
	FNCB ARPA ACCOUNT	\$140,186.20	ESSA	\$200,945.03
	FNCB ENGINE REFURBISHMENT ACCOUNT	\$17,009.46	M&T	\$662,646.20
*	FNCB GENERAL ACCOUNT	\$707,751.82	FNCB	\$1,324,016.63
	FNCB PROPERTY PROCEEDS	\$32,382.17		<u>\$2,736,847.14</u>
	FNCB REFUSE ACCOUNT	\$265,768.82		
	PLGIT EARNED INCOME TAX	\$189,401.07		
*	PLGIT PAYROLL	\$2,437.99		
	PLGIT GENERAL	\$4,349.07		
	<b>TOTAL GENERAL FUND CHECKING/SAVINGS</b>	<u><b>\$1,560,231.63</b></u>		
	<b>HIGHWAY AID FUND</b>			
	PLGIT	\$292,204.54		
	<b>TOTAL HIGHWAY AID FUND CHECKING/SAVINGS</b>	<u><b>\$292,204.54</b></u>		
	<b>SEWER FUND</b>			
	M&T SEWER	\$662,646.20		
	FNCB SEWER OPERATING FUND	\$160,918.16		
	PLGIT SEWER CREDIT CARD	\$60,846.61		
	<b>TOTAL SEWER FUND CHECKING/SAVINGS</b>	<u><b>\$884,410.97</b></u>		
	<b>TOTAL COMBINED CHECKING/SAVINGS</b>	<u><b>\$2,736,847.14</b></u>		
*	Unreconciled Balances			

All reported as balanced and approved as read. Motion made by Vice Chairman Dolan and seconded by Dan Skok. Voice vote all in favor. Motion carried.

Treasurer, Mark Kendzor then read entire 2023 proposed budget.

Motion made by Vice Chair Dolan and seconded by Paul Orzel after reading of Highway Aid Budget.

Motion made by Vice Chair Dolan and seconded by Frank Pugliese after reading of Sewer Budget.

Motion made by Vice Chair Dolan and seconded by Frank Pugliese after reading of General Budget.

Voice Vote all in favor. All motions will lay on the table 30 days before final approval.

A Special Meeting will need to occur for final approval.

No tax increases reported for 2023.

Motion was made by Vice Chairman Dolan and seconded by Orzel for transfer of funds from PLIGIT EIT to the General Fund in the amount of: \$189,401.07. Voice vote all in favor. Motion carried.

Dan Skok reported Parks and Rec considering renaming Trunk or Treat to Harvest Fest next year.

This year's Trunk or Treat was a successful event. They are planning now for Christmas, with businesses sponsoring Christmas trees. Many activities are planned, including a winter coat donation and Toys 4 Tots. Volunteers are always welcome.

Parks & Recreation will conduct their second Christmas Tree lighting at our Daley Park on December 3, 2022. Santa will arrive at his workshop set up under the pavilion. Bring a camera for pics with Santa or pictures will be taken at the event. Hot chocolate will be available along with our Boy Scouts cooking up smores. Christmas movies will be played in the fire hall. There will be a food vender (Polish Kitchen) at the park.

This year there will be a return of three best decorated homes will be selected by the P & R Board with prizes being awarded. The night's date and time to be determined.

Volunteers are always welcomed to help set up and take down the decorations . Please contact the Parks & Recreation Board via their Facebook page.

Parks and Recreation would like to thank all who offered donations and volunteered during the Halloween festival. Thousands of children and adults enjoyed the beautiful weather and activities. Our DPW helped and Mayor Colarusso, Council Chair Gary Stavish and councilmen Paul Orzell and Dan Skok were there to greet our residents and friends.

The Christmas pole lights will be put up soon. The main electric line needs to be repaired, replaced before that can be done.

The Compost yard will close for the season on December 11th. Currently the yard is closing at 4:30 PM due to darkness Wed. Sat. and Sunday.

Building Permits totaled \$110,000 we issued.

Ordinance violations totaled 9.

Thank you to Tom Craig for being able to forward the reports while somewhat under the weather.

The Fire Dept Report was read:

The West Wyoming Fire Department responded to ten incidents in October:

Gas leak (natural gas or LPG) 2

Smoke or odor removal 1

Good intent call, other 1

Dispatched & cancelled en route 3  
Sprinkler activation due to malfunction 2  
CO detector activation due to malfunction 1

The department held several fire safety presentations during the month. Six presentations, over two days were held at Cookie Corner, and Cub Scout Pack 366 visited the firehouse for a tour and educational meeting.

The Department is holding its annual Fall Craft Show on November 12 from 9-3 at the firehouse.

Also, on December 11 from 9-12, we will be having breakfast with Santa. Tickets are \$10 for adults and \$5 for children.

Skok reported Wyoming Area is meeting in Exeter in November regarding projects for Parks and Rec that may include Grant Applications.

Paul Orzel thanked Rick Kamus and the DPW crew for their recent Leaf pick up and listed the remaining dates for pick up.

Linell Lukesh spoke with Chief John Bell regarding cemetery citation that was given to Paul Kaminski. Chief Bell said he directed Mr. Kaminski to the Magistrate regarding that citation.

Solicitor Lukesh noted that a resolution will be needed for the passing of the 2023 budget with Council vote on the adoption.

She also noted she will work with Mike Amato, our Borough Engineer, and DPW on issues at W. Brady Street.

Linell reported otherwise, everything is business as usual.

Mayor Randy Colorusso read police report:

## Monthly Call Report October

### General

False Alarms – Burglary	2
Burglary (& ATTEMPTED)	0
Arson	0
Theft	0
Fraud	0
Assault	0
Harassment	0
Narcotics	0
Domestics	7

Disorderly Conduct	0
Criminal Mischief/Vandalism	0
Trespassing	0
Suspicious Activities	0
Motor Vehicle Accidents	1
DUI – Accident	0
Wanted Person	0
Traffic/ Parking Complaints	1
Missing Persons	
Adult	0
Juvenile	0
Animal Calls	1
Public Service Calls	1
All other Ordinance/Offenses	0
Misc.	18

**Agency Assists:**

Assist EMS	44
Assist Fire Dept	0
Assist Other Police	3
Assist Other Agencies	0
<b>TOTAL</b>	<b>78</b>
Criminal Arrests/Warrants-Search Warrants	<b>0</b>
Citations	<b>2</b>

Mayor asked Chief Bell about medication collection box in Borough vestibule. Chief Bell will remove in December.

Chief Bell said he is proud to be the last Police Chief for West Wyoming. He wants to close the department properly ahead of the WARP start date. He expressed concern about the transfer of files and other important police business once WARP takes over and he no longer has access to everything, as he will no longer be Chief of the Borough. He would like the transfer of materials to occur before January.

Mayor Colarusso reported next WARP meeting on November 17, 2022.

Chairman Stavish asked Chief Bell to forward police schedule to Randy and himself.

Citizen Participation:

Joe Erzar – Reported concern over cars parked on Brady St. during Trunk or Treat event. Questioned it being a fire issue, should a truck not be able to pass.

Representative of Jackson Township – a lengthy discussion was had regarding his request for a usage agreement from the municipality and a schedule for the shared loader. Questions were raised regarding the 902 Grant used to acquire the equipment, as well as, questions on the title agent, as Jackson Township currently possesses the vehicle title. Linell will follow up on this situation with Jackson Township Solicitor Jeff Malak with regard to sorting out issues and also review the original grant and requirements associated with the purchase and operation of the shared equipment.

Adjournment: Councilman Vice Chair Dolan made motion to adjourn, seconded by Chairman Stavish.