

West Wyoming Borough Council Meeting Minutes - May 9, 2022

The monthly meeting of West Wyoming Borough was called to order by Chairman Stavish via Zoom Cloud Communications software. Roll call was taken by chairman Stavish and the following were present: Chairman Stavish, Co-Chairman Dolan, Councilman Skok, Councilman Orzel, Councilman Pugliese, Solicitor Linell Lukesh, Treasurer Kendzor, and Mayor Colarusso.

Absent: Mike Amato

OLD BUSINESS- NONE

Gary Stavish: Chairman/Personnel: Chairman Stavish made a motion, seconded by Councilman Skok to appoint Sharon Kaminski as borough administrator. Voice vote all in favor. Motion carried.

Motion made by Chairman Stavish, seconded by Councilman Skok, to appoint administrator Sharon Kaminski as Berkheimer liaison. Voice vote all in favor. Motion carried.

Motion made by Chairman Stavish, seconded by Vice-Chairman Dolan, to appoint administrator Sharon Kaminski as Flood Plain Co-ordinator. Voice vote all in favor. Motion carried.

Motion made by Chairman Stavish, seconded by Vice-Chairman Dolan, to approve last month's minutes as read. Voice vote all in favor. Motion carried.

Motion made by Chairman Stavish, seconded by Councilman Pugliese, to pay all outstanding bills approved by the finance Committee. Voice vote all in favor. Motion carried.

Chairman Stavish stated that the building was open to a few people, one of which had covid. Staff member tested positive and is home in quarantine. Building will be sanitized by DPW.

Also, Chairman Stavish said that he is working with Engineer Amato to get the repair leak fixed so the building can be re-opened.

COMMITTEE REPORTS

Frank Pugliese: Public Facilities- Councilman Pugliese stated that he spoke to DPW manager Rick Kamus and they are working on re-doing back boards for the basketball courts at Charney Park. Also doing some re-sealing and re-stripping work there as well. Stated that Rick received a quote for the back hoe which was given to Chairman Stavish and DPW is almost done fixing pot holes.

Mike Dolan: Administration/Finance- Vice-Chairman – Vice-Chairman Dolan called upon Treasurer Kendzor for the reading of the treasurer's report. Before reading the report treasurer Kendzor mentioned that due to staff turnover and illnesses not all entries have been posted. Therefore, all accounts are unreconciled. The report is as follows.

**WEST WYOMING BOROUGH
TREASURER'S REPORT
AS of May 8, 2022**

CASH ACCOUNTS

**COMBINED GENERAL, HIGHWAY
AID AND SEWER FUNDS**

GENERAL FUND		
* ESSA BANK	\$200,945.03	PLGIT \$365,668.34
* FNCB ARPA ACCOUNT	\$140,090.40	ESSA \$200,945.03
* FNCB NGINE REFURBIHMENT ACCOUNT	\$17,002.61	M&T \$608,067.66
* FNCB GENERAL ACCOUNT	\$710,802.54	FNCB <u>\$1,533,185.69</u>
* FNCB PROPERTY PROCEEDS	\$32,369.10	<u>\$2,707,866.72</u>
* FNCB REFUSE ACCOUNT	\$315,190.28	
* PLGIT EARNED INCOME TAX	\$13,076.83	
* PLGIT PYROLL	(\$3,121.38)	
* PLGIT GENERAL	<u>\$4,313.78</u>	
TOTAL GENERAL FUND CHECKING/SAVINGS	<u>\$1,430,669.19</u>	
 HIGHWAY AID FUND		
* PLGIT	<u>\$312,520.44</u>	
TOTAL HIGHWAY CHECKING/SAVINGS	<u>\$312,520.44</u>	
 SEWER FUND		
* M&T	\$608,067.66	
* FNCB SEWER OPERATING FUND	\$317,730.76	
* PLGIT SEWER CREDIT CARD	<u>\$38,878.67</u>	
TOTAL SEWER FUND CHECKING/SAVINGS	<u>\$964,677.09</u>	
TOTAL COMBINED CHECKING/SAVINGS	<u>\$2,707,866.72</u>	

***Unreconciled Balances**

Motion made by Vice-Chairman Dolan, seconded by Councilman Orzel, to approve the treasurer's report as read. Voice vote all in favor. Motion carried.

Dan Skok: Public Safety/Community Development/Code Enforcement/ Recreation Board- Councilman Skok stated that the document shredding will take place on Saturday, May 14th from 9am till noon. Three boxes is the maximum that may be brought. Councilman Skok said that there has been some inquiries on web-page as to electronic recycling collection . Councilman Skok said that he spoke to Director of Recycling for the county and she will be present for the shredding event. Salvation Army in Hanover Township will take recycling collections free of charge. Other places will charge. Also, Councilman Skok brought up the subject of inquiries on properties that people ae interested in. If the Borough owns these lands , we will have to have these properties appraised and surveyed.

Councilman Skok gave the West Wyoming Emergency Services Monthly Chief's Report. West Wyoming Emergency Services responded to six incidents in April:

Forest, woods or wildland fire 2
Brush or brush-and-grass mixture fire -2
Motor Vehicle accident with injuries-1
Motor vehicle accidents with no injuries-1
Gas leak (natural gas or LPH) -1
Smoke or odor removal-1
Public service-1
Good intent call, other -1
Steam, vapor, fog or dust thought to be smoke-1
Sprinkler activation due to malfunction-2

Councilman Skok said that additional flags were bought to hang in town. Also, wanted to thank Rick Yarosavich for organizing the Memorial Day Parade. Parade will start in West Wyoming and end in Wyoming by the cemetery. Any organization or group interested are more than welcome to be part of. Councilman Skok mentioned that the Light House Inn will be giving free hot dogs and hamburgers to residents.

Paul Orzel: Health/Sanitation- All trash fees for 2022 have been paid. The last eleven were collected during the month.

Councilman Orzel also mentioned that he is trying to get in touch with representative with GFL to schedule bulk item pick-up for 2023.

Linell Lukesh-Solicitor: Solicitor Lukesh said that she is still exploring the terms and agreement with RCN and Comcast. A meeting is scheduled for Wednesday. Working also on insurance renewals that additional information is required. Working also on cyber security insurance so that we are covered for any potential breach of our system. Also, Solicitor is collecting information on making our parks better and more safe. Solicitor Lukesh thanked Councilman Skok and the Rec. Board for the fine job they are doing with the parks. Solicitor also requested an executive session so that some potential legal matters can be discussed.

Mayor Colarusso: Mayor Colarusso asked Officer Bell for the police report for April. Officer Bell said that there were 42 calls for the month of April.

1 arrest- 1 harassment- 3 domestic-- 1 disorderly conduct- 1 suspicious activity- 1 motor vehicle accident- 1 wanted person- 1 miscellaneous.
Agency Assists- PSP handled 19- 5 assist EMS- 1 assist fire dept.- 5 assist other police- 2 assist other agencies-1- criminal arrests/warrants-search warrants- 2 citations.

Officer Bell noted that he did receive some non-emergency calls on the speeding up on W 8th St that will be addressed. Sent list of seven updated officers for the purpose of insurance and worker's comp. Noted that he is in close touch with the PSP.

Chairman Stavish made a motion to purge the following officers- Anderson- Bradshaw- Evancho-Evans- Jscobs-Malvizzi- Nocera-Schlagel-Nolan, Shupp, seconded by Vice-Chairman Dolan. Voice vote all in favor. Motion carried.

CITIZENS PARTICIPATION- NONE

Motion made by Chairman Stavish to pay the yearly Rizzo payment in June, seconded by Councilman Skok. Voice vote all in favor. Motion carried.

Motion to accept the resignation of Jill Lukesh was made by Chairman Stavish and seconded by Vice-Chairman Dolan. Voice vote all in favor. Motion carried.

Motion was made by Chairman Stavish and seconded by Councilman Pugliese to reach out to the Constable's Association to monitor compost yard. Voice vote all . Motion carried.

Motion made by Chairman Stavish to release money to the Rec. Bard for the yearly stipend of \$1,000.00. seconded by Councilman Skok. Voice vote all in favor. Motion carried.

Councilman Skok said that there are two on-going projects by the Eagle Scouts Ryan and Jake Bonin. Jake will be painting and scraping the external part of the gazebo and gazebo posts. The posts for the the West Wyoming Athletic Field sign will be replaced and the sign will be power-washed. The sign's letters will also be re-painted/highlighted.

Ryan will start to improve the shed at Shoemaker Field that is used to store baseball field equipment and supplies. Also, will be cleaning up the area of the shed. Weed whacking around the area. He will improve the structure by repairing the shed corner flashings where needed, reinforce the bottom of the shed by applying external lumber around the entirety of the bottom. Also, replacing a missing piece of wood on one of the doors. Will be painting the shed the colors green and gold(yellow) for Wyoming Ares School District. Motion was made by Chairman Stavish and seconded by Councilman Skok to allow the Eagle Scouts projects to be done. Voie vote all in favor. Motion carried.

Council then went into executive session to discuss legal matters.

Motion was made by Chairman Stavish and seconded by Vice-Chairman Dolan to adjourn. Voice vote all in favor. Motion carried.