

West Wyoming Council Meeting Minutes – March 11, 2019

The regular monthly meeting of West Wyoming Borough was called to order by Chairman Stavish. Following the Pledge of Allegiance, roll call was taken by Secretary Pedley and the following were present: Chairman Stavish, Councilman Colarusso, Councilwoman Zaboski, Councilman Grescavage, Councilman Dolan, Treasurer Kendzor, Solicitor Lukesh, and Secretary Pedley. Mayor Herbert and Engineer Amato were absent.

Chairman Stavish asked for a motion made by Dolan and seconded by Colarusso to approve the previous month’s minutes. Voice vote all in favor. Motion carried.

OLD BUSINESS- NONE

Randy Colarusso: Public Facilities

Colarusso called upon Treasurer Kendzor for the reading of the Treasurer’s Report. It is as follows:

**WEST WYOMING BOROUGH
Treasurer’s Report
As of March 11, 2019**

CACH ACCOUNTS		COMBINED GENERAL, HIGHWAY AID AND SEWER FUNDS
	GENERAL FUND	
ESSA BANK REFUSE	\$107,595.32	PLGIT \$404,456.64
FNCB DEBT SERVICE ACCOUNT	\$16,285.24	ESSA \$107,595.32
FNCB GENERAL ACCOUNT	\$487,541.51	M&T \$316,523.20
FNCB PROPERTY PROCEEDS	\$85,726.27	FNCB <u>\$1,057,822.19</u>
FNCB REFUSE ACCOUNT	\$270,523.21	<u>\$1,886,397.35</u>
PLGIT EARNED INCOME TAX	\$58,210.64	
PLGIT PAYROLL	\$4,892.86	
PLGIT GENERAL	<u>\$672.82</u>	
TOTAL GENERAL FUND CHECKING/SAVINGS	<u>\$1,031,447.87</u>	
	HIGHWAY AID FUND	
PLGIT	<u>\$234,007.33</u>	
TOTAL HIGHWAY AID FUND CHECKING/SAVINGS	<u>\$234,007.33</u>	
	SEWER FUND	
M&T	\$316,523.20	
FNCB SEWER OPERATING FUND	\$197,745.96	
PLGIT SEWER CREDIT CARD	<u>\$106,672.99</u>	
TOTAL SEWER FUND/CHECKING SAVINGS	<u>\$620,942.15</u>	
TOTAL COMBINED CHECKING/SAVINGS	<u><u>\$1,886,397.35</u></u>	

Chairman Stavish asked for a motion made by Grescavage and seconded by Dolan to approve the reading of the Treasurer’s Report. Voice vote all in favor. Motion carried.

Colarusso gave his report on DPW: Routine plowing and salting, building maintenance, routine checks on pump stations, and patching pot holes.

Daniel Grescavage: Community Development-

Grescavage made a motion, seconded by Colarusso, to approve a \$750.00 donation to be given to the Wyoming/West Wyoming Memorial Day Parade Committee. Voice vote all in favor. Motion carried.

Mike Dolan: Public Safety/Code Enforcement

West Wyoming Emergency Services Monthly Chief's Report: West Wyoming Emergency Services responded to fifty-four alarms in February. Rescue, EMS incident, other – 1/Medical assist, assist EMC crew 1/EMS call, excluding accident with injury 36/Motor vehicle accident with injuries 4/Motor vehicle-pedestrian accident (MVPed) 1/Motor vehicle accident with no injuries 1/ Hazardous condition , other 1/Gas leak(natural gas or LPG) 2/Assist police or other governmental agency 1/ Cover assignment, standby moveup 1/Good intent call, other 1/Dispatched & cancelled en route 3/Alarm system sounded due to malfunction 1.

Code Enforcement Report- Routine business. Ken Shefler is keeping track of all these things and responding to complaints as they are made. Any complaint may be filed at the front office with the clerk.

West Wyoming Hose Co # 1 will be having their annual Lenten pizza sale starting on March 22nd and will continue up to but not including Good Friday. Call ahead on orders or walk-ins welcome.

West Wyoming Borough Police report is rather thin as there is not a whole lot of activity going on. No vehicle maintenance and no other incidents worthy of note.

Due to the absence of Mayor Herbert, Dolan gave the Monthly Police Call Report. There were a total of 87 calls for the month of February. There were 2 Criminal Arrests/Warrants served and 15 Citations issued.

Dolan attended a meeting of the WVSA Regional Stormwater Management Program this past week. He has information that he will pass along to Marie. They provided residential billing so we have a sense of what is going on. Our savings account will be making about \$13,000 dollars to the Borough but it has to be used for projects dealing with the Stormwater. All projects would have to be approved by WVSA first. Anything the engineer will come up with that would be Stormwater related we should run past WVSA and see if it qualifies for reimbursement from them. We do not have to use the money in any given year. It is not like the sanitary service where they allow us a certain amount of service every year that we have to use or lose. This money is there and we can just build it up, year after year. As far as the commercial fee, the billing has not yet been done. We should be aware that all of the commercial businesses in town will be receiving those bills shortly, sometime this month. When they get these bills and have any questions, they should call WVSA.

Councilman Grescavage asked a question: If the bills have been paid already, and because the rates have been reduced, how would someone get a refund? Answer – It is not that they have reduced the rates, but if they have already paid and would like to see if they are entitled to a refund they should call WVSA.

Maureen Zaboski: Administration/Finance, Health and Sanitation

A motion to Approve All Outstanding Bills, approved by the Finance Committee, second by Councilman Collarusso. Voice vote all in favor. Motion Carried.

A motion to pay \$87,027.37 to the police Pension Fund from the General fund to rectify an issue where police insurance policy proceeds of \$43,479.41 were deposited into the General Fund in December of 2008, but never transferred to the Police Pension Fund. The total amount due to the Police Pension Fund, which includes interest over the 10 plus years, is \$87,027.37. Councilman Dolan interrupted to say he has new information on the interest that he has not been able to share until now, so the motion should be revised. Councilman Stavish stated that we have a motion to transfer money from the General Fund to the Police Pension Fund to rectify the issue of the surrendered police insurance policy of \$43,479.41 that was deposited into the General Fund in 2008 and never transferred into the Police Pension Fund. The final figure, that includes interest, will be determined after the audit from the Attorney General is completed. Second by Councilman Dolan. Voice vote all in favor. Motion Carried.

A motion by Councilwoman Zaboski to transfer \$58,210.64 from our PLGIT EIT to our FNCB General fund, second by Councilman Colarusso. Voice vote all in favor. Motion Carried.

Councilwoman Zaboski stated that we will have a document shredding event Sept. 21 from 9-12. We will get a list of the documents to be shredded and will be approved by council.

As for the sanitation payments, as of the 11th day of March, we have 34 or so residents yet to pay. Phone calls and mailings have gone out to remind residents that the payment was due.

Linell Lukesh: Solicitor - Business as usual. There have been a lot of things that I have been working on with the various committees.

Citizens Participation-- None

A motion to adjourn was made by Councilman Grescavage, second by Councilman Colarusso.