

Council Meeting Minutes - West Wyoming Borough - February 11, 2019

The regular monthly meeting of West Wyoming Borough was called to order by Chairman Stavish. Following the Pledge of Allegiance, roll call was taken and the following were present: Chairman Stavish, Councilman Colarusso, Councilman Grescavage, Councilwoman Zaboski, Councilman Dolan, Mayor Herbert, Solicitor Lukesh by phone, Treasurer Kendzor, Engineer Amato and Secretary Pedley.

OLD BUSINESS- NONE

Chairman Stavish asked for a motion made by Colarusso and seconded by Dolan to approve the previous month's minutes. There was one typo on the minutes which will be corrected. Voice vote all in favor. Motion carried.

COMMITTEE REPORTS

Randy Colarusso - Public Facilities:

Councilman Colarusso called upon Treasurer Kendzor for the reading of the Treasurer's report. It is as follows:

**West Wyoming Borough
Treasurer's Report
February 11, 2019**

CASH ACCOUNTS

**COMBINED GENERAL, HIGHWAY
AID AND SEWER FUNDS**

GENERAL ACCOUNTS

ESSA BANK REFUSE	\$99,448.97
FNCB DEBT SERVICE ACCOUNT	\$8,316.48
FNCB GENERAL ACCOUNT	\$491,549.45
FNCB PROPERTY PROCEEDS	\$85,713.12
FNCB REFUSE ACCOUNT	\$268,020.65
PLGIT EARNED INCOME TAX	\$8,794.84
PLGIT PAYROLL	\$3,622.56
PLGIT GENERAL	\$671.67
TOTAL GENERAL FUND CHECKING/SAVINGS	<u>\$966,137.74</u>

PLGIT	\$266,712.82
ESSA	\$99,448.97
M&T	\$292,996.68
FNCB	<u>\$1,053,932.21</u>
	<u>\$1,713,090.68</u>

HIGHWAY AID FUND

PLGIT	<u>\$153,514.26</u>
TOTAL HIGHWAY CHCKING/SAVINGS	<u>\$153,514.26</u>

SEWER

M&T	\$292,996.68
FNCB SEWER OPERATING FUND	\$200,332.51
PLGIT CREDIT CARD	<u>\$100,109.49</u>
TOTAL SEWER FUND CHECKING/SAVINGS	<u>\$593,438.68</u>

TOTAL COMBINED CHECKING/SAVINGS	<u>\$1,713,090.68</u>
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Chairman Stavish asked for a motion made by Grescavage and seconded by Dolan to approve the reading of the Treasurer's report. Voice vote all in favor. Motion carried.

Randy Colarusso - Public Facilities: Finished picking up Christmas trees and took down Christmas decorations. We picked up the new truck. We are not sure what we will be doing with the old truck. Checked on pump stations. Had trouble with a transfer switch at the Tripp St. Pump Station. Firemark made up new decals for the DPW vehicles.

Daniel Grescavage - Community Development: When doing construction, residents are advised to check to see if zoning and/or building permits are required.

On Recreation, we are looking for new members. We have one member that was approved by Council, Richard Yarosavich, who has all his clearances. We now have a second resident that wishes to become a member of the Rec Board. He is Frank Warendra and he also has all of his clearances. Clearances that are required are Pa. Child Abuse History Clearance, Pa. State Police Criminal Record Check and A Federal Bureau of Investigation Criminal Background Check which is a fingerprint check. Fingerprinting can be done at LIU in Kingston. Stavish asked for a motion made by Grescavage and seconded by Colarusso to appoint Frank Warendra to the Recreation Board. Voice vote all in favor. Motion carried.

Grescavage stated that background check fees for volunteers is free and the cost of clearances for employment purposes is \$8.00.

Mike Dolan - Public Safety/Code Enforcement: West Wyoming Emergency Services Monthly Chief's Report for January 2018:

West Wyoming Emergency Services responded to fifty-four alarms In January. Medical assist - assist EMS crew-2, EMS call, excluding vehicle accident with injury-35, and 17 other types of calls.

Hose Company # 1 will be holding a Ziti Dinner on February 23 at the firehouse on Shoemaker Ave. Tickets are \$8 for adults and \$ 5 for children under twelve and can be purchased from any member or at the door.

On Code Enforcement for period ending Feb. 4th, there were two closed investigations and two are still pending. One was a civil matter and the other is a fire inspection conducted on Brady St. on a fire that occurred.

For the Police Department: Basic routine maintenance on vehicles. On Parking, the Chief went around with DPW to mark and install the no parking signs. There has been work done by the Chief and our administrator regarding the new server being installed. We will have new technology for the police to keep their records and information. We are looking to replace the police entrance/exit door on the side of the building that was damaged. Quotes are being obtained.

Regarding Stormwater fees, there have been some developments by WWSA. They are trying to soften the blow, as well as make available opportunities for people to file for adjustments to their charges and

so forth. They tried to simplify this based on the feedback they received and so we will continue to monitor this situation.

Maureen Zaboski - Administration/Finance, Health and Sanitation:

A motion was made by Zaboski and seconded by Colarusso to approve all outstanding bills approved by the Finance Committee. Voice vote all in favor. Motion carried.

A motion was made by Zaboski and seconded by Dolan to transfer \$12,852 from FNCB General Account to FNCB Debt Services Account. Voice vote all in favor. Motion carried.

A motion was made by Zaboski and seconded by Grescavage to transfer \$8,794.84 from PLGIT EIT to FNCB General Account. Voice vote all in favor. Motion carried.

Zaboski stated the analysis was done on budget versus actual figures on the three funds for 2018. Overall, we did a good job staying in line with our budgeted figures. And overall, for each of the three funds, we spent less than what was budgeted.

On Sanitation, we finished up the rebate period and are now in the full cost payment period of \$200 for the month of February. That price will stay in effect until Feb 28th and come March 1st the price will be \$300.

For the future, we are planning another document shredding event for September. Hopefully, for next month's meeting, we will have a confirmed date we can announce.

Mike Amato - Engineer: Routine Business.

Linell Lukesh - Solicitor: Routine Business

Mayor Joe Herbert – The police department has been active as usual. Fire alarm burglary -5- Assault -1- Narcoitics-1- Domestic -1- Disorderly conduct -1- Criminal Mischief, Vandalism -3- Suspicious activities-1- Motor vehicle accidents-3- Parking complaints-13- Public assistance -13- Animal calls -4- Other ordinances -4- Assist Fire EMS departments-17- Fire Department -2- Other police stations -16. Criminal arrest calls -6- citations-11-They are very active.

Councilman Stavish stated that the 'No Parking' signs on Brady, Washington and Gregory Streets have been installed.

Citizens Participation:

Richard Yarosavage – 112 W. Brady St.

I would like to thank Council for putting me on the Recreation Board. We will try to get the Rec Board going again. It has been in West Wyoming a long time. There are a lot that needs to be taken care of by the Rec Board.

William Birch -536 W. 8th St.

I never got a notice for the rebate for seniors for the trash. I just got a call informing me I was late. I just think it is unfair. My problem is I did not get a newsletter. There is no rebate period mentioned on the ordinance. I heard the rebate on the phone but the deadline was already passed.

Councilman Stavish explained about the newsletter that goes out to all residents. It starts in November and it give a list of all that goes on throughout the year, plus what goes on with the rebate period. The rebate period is from November through January 31. After January 31st, the face value runs through February 28th. After the 28th of February, it goes into the penalty phase. Mr. Birch said he does understand but his problem is that he did not get a newsletter. A discussion followed about the sanitation fees. Councilman Stavish stated that the issue will be considered.

A motion was made by Councilman Colarusso to adjourn the meeting, second by Councilman Grescavage.