

West Wyoming Borough Council Minutes - November 9,2020

The monthly meeting of West Wyoming Borough was called to order by Chairman Stavish via Zoom Cloud Video Communication software. Roll call was taken by Secretary Jill Lukesh and the following were present: Chairman Stavish, Councilman Colarusso, Vice-Chairwoman Zaboski, Councilman Dolan, Councilman Skok, Mayor Herbert, Solicitor Linell Lukesh, Treasurer Kendzor, Engineer Amato and Secretary Jill Lukesh.

OLD BUSINESS- NONE

Gary Stavish-Personnel

Chairman Stavish asked for a motion made by Councilman Dolan and seconded by Councilman Colarusso to approve last month's meeting minutes. Voice vote all in favor. Motion carried.

Chairman Stavish asked for a motion made by Councilwoman Zaboski and seconded by Councilman Colarusso to pay all outstanding bills approved by the Finance Committee. Voice vote all in favor. Motion carried.

Chairman Stavish asked for a motion made by Councilman Skok, seconded by Chairwoman Zaboski, to approve the hiring of 2 part time police officers. Voice vote all in favor. Motion carried.

COMMITTEE REPORTS

Randy Colarusso – Public Facilities: Councilman Colarusso called upon Treasurer Kendzor for the reading of the Treasurer's Report. It is as follows:

**West Wyoming Borough
Treasurer's Report
As of November 8, 2020**

CASH ACCOUNTS

GENERAL FUND

ESSA BANK	\$147,706.93
FNCB DEBT SERVICE ACCOUNT	\$5,679.71
FNCB GENERAL ACCOUNT	\$297,265.32
FNCB PROPERTY PROCEEDS	\$50,198.76
FNCB REFUSE ACCOUNT	\$205,655.49
PLGIT EARNED INCOME TAX	\$347,588.46
PLGIT PYROLL	\$4,427.54
PLGIT GENERAL	<u>\$2,634.97</u>

COMBINED GENERAL, HIGHWAY AID AND SEWER FUNDS

PLGIT	\$851,780.02
ESSA	\$147,706.93
M&T	<u>\$304,684.79</u>
	<u>\$1,973,015.15</u>

TOTAL GENERAL FUND CHECKING/SAVINGS	<u>\$1,061,157.18</u>
HIGHWAY AID FUND	
PLGIT	<u>\$266,731.20</u>
TOTAL HIGHWAY CHECKING/SAVINGS	<u>\$266,731.20</u>
SEWER FUND	
M&T	\$304,684.79
FNCB SEWER OPERATING FUND	\$110,044.13
PLGIT SEWER CREDIT CARD	<u>\$230,397.85</u>
TOTAL SEWER FUND CHECKING/SAVINGS	<u>\$645,126.77</u>
TOTAL COMBINED CHECKING/SAVINGS	<u>\$1,973,015.15</u>

Motion made by Councilman Skok and seconded by Councilwoman Zaboski, to approve the reading of the Treasurer’s Report. Voice vote all in favor. Motion carried.

Councilman Colarusso asked Treasurer Kendzor for the reading of the 2021 Budget. Treasurer Kendzor read the proposed budgets for the General, Sewer and Highway Aid accounts for 2021.

Motion made by Councilman Colarusso and seconded by Councilwoman Zaboski to place the 2021 Budget on the table for 30 days. Voice vote all in favor. Motion carried.

Councilman Colarusso reported that DPW will be cleaning up leaves this week and next week they will start getting equipment ready for snow.

Councilman Colarusso also spoke to DPW about the company who will be installing the cameras by the compost center.

Also, after leaf pickup, the DPW will start on fixing the office upstairs in the borough building.

Dan Skok - Community Development:

Councilman Skok reported that there were 8 permits issued for the month of October totaling \$30,896.00 large monthly increase in the properties in the Borough and goes to show how residents want to improve their property and maintain them as well.

Councilman Skok also stated that in the past we did have a Recreational Board. We have some really nice public property in the Borough which could attract young families with young children to start their initial home in West Wyoming. Councilman Skok plans to go door to door asking for people to volunteer. Even if it is just for a couple hours if a special event is coming up. Skok would like to reactivate or get them to take part in the Borough. If anyone is interested Councilman Skok will be happy to take their name and speak with them. Councilman Skok feels it is important when people are looking for places to buy or build, they look for facilities. If you are old you look for something for the elderly that is why we have senior citizens meetings at St Monica’s Parish. Councilman Skok would like to get together with

them to see if there are any social activities that we might find other than a once a month meeting for seniors. This is Councilman Skok's plan when COVID-19 ends.

Maureen Zaboski- Vice-Chairman-Administration/Finance, Health and Sanitation:

Councilwoman Zaboski offered her thanks to Councilman Colarusso, Treasurer Kendzor and Secretary Lukesh for their help in preparing the 2021 Budget. It went very well.

Motion made by Councilwoman Zaboski to approve payment of \$373.56 for the Unemployment Solvency Fee for 2021. Councilwoman Zaboski stated that this fee can help us due to Covid. We can get 100% in unemployment compensation reimbursement, if we pay solvency fee. Currently, we have not paid the fee for 2020, so we can only get unemployment compensation reimbursement at a 50% rate due to COVID-19. We are looking to get more of a reimbursement by paying the solvency fee for this year. This was seconded by Councilman Colarusso . Voice vote all in favor. Motion carried. Councilman Skok abstained from voting due to his position as crossing guard and receiving unemployment.

Motion made by Councilwoman Zaboski and seconded by Councilman Dolan to approve the annual payment of \$2,000.00 to the Hose Company. Voice vote all in favor. Motion carried.

Motion made by Councilwoman Zaboski to approve payment of \$150.00 to the two Assistant Fire Chiefs. Each will get \$75.00. Seconded by Councilman Colarusso. Voice vote all in favor. Motion carried.

Motion made by Councilwoman Zaboski and seconded by Councilman Dolan to approve the resolution for West Wyoming Borough to apply for the LSA Grant for Borough building renovations in the amount of \$344,998.00. Ashburn Advisors will be the grant administrator. Voice vote all in favor. Motion carried.

There were a few statements made by Councilwoman Zaboski:

- There are no increases in taxes for 2021
- The sewer payment is reduced for 2021. Quarterly payment will be \$42.00 (1/2 of current rate).
- The newsletter and trash invoice will be going out soon. Currently, they are getting printed.
- Trash payments are from November to February without penalty.
- Due to COVID-19 , the Borough building will be closed to residents. The Borough will accept payments by residents by using the black drop-off box outside the building, through the mail or by credit card online.

Motion made by Councilwoman Zaboski and seconded by Councilman Mike Dolan to approve payment of \$300.00 to the Fire Chief. Voice vote all in favor. Motion Carried.

We also received notice from County Waste that they are increasing the fees for next year. We have been in touch with Jonas, from County Waste, and the budget will not change. However, we are waiting to hear about the bulk pick up and, hopefully, that will not change.

Mike Dolan: Public Safety /Code Enforcement

Monthly Emergency Services Report (Submitted by the Borough Fire Chief, Len Hromek):

14 incidents for the previous month. The scene lighting upgrades to the Borough Engine have been completed. These upgrades were made possible through a grant awarded to the Hose Company and will enhance the safety and effectiveness of its members.

Three members have recently completed the Essentials of Firefighting course work and successfully passed all tests. One member is expected to complete this training later this month. The addition of these four trained firefighters will greatly aid in our department’s ability to continue to provide emergency services to our community. Congratulations to the following firefighters: Brittany Wood, Karen Clisham, Brandon Orłowski and Randy Colarusso.

Now that is heating season, please be sure smoke detectors are working correctly.

Monthly Police Call Report for October 2020 (Submitted by the Police Chief, Curt Nocera):

False Alarm /Burglary	3	Motor Vehicle Accidents	2
		Traffic /Parking Complaints	1
Theft	2	Missing persons	
Fraud	3	Adult	1
Domestics	1	Animal Calls	2
Disorderly Conduct	1	Public service calls	1
Criminal Mischief/Vandalism	3	all other ordinances	
Suspicious Activities	4	and offences	1
		Misc.	7
Agency Assists:			
Assist EMS	10		
Assist Fire Dept	2		
Assist Other Police	16		
		TOTAL	60
Citations	2		

Councilman Dolan also reported that the Code Enforcement Officer’s report will be submitted to the Clerk’s office. The Code Enforcement officer has been following up on a few issues.

Mike Amato: Engineer

No new business. Everything is routine

Linell Lukesh: Solicitor

Working on Submitting information to the borough insurance carrier due to the sewer blockage in June.

Mayor Joe Herbert

November Police report:

Car 1 will be going in for oil change and to get winter tires

Car 2 getting serviced, once returned will get winter tires on

Requesting motion to purchased 1 new cruiser.

We have 2 new police officer applications. Josh Sequine and Daniel Evancho. Request to have both start ASAP. We still need more officers or a full time officer to fix the man power and schedule issues. State Police covered the borough 64 hours (8 shifts) in the month of October.

Qualifications: Officers will complete firearms and taser qualification in the next 2 weeks. Ammunition has not been ordered yet due to high prices and low availability.

Regionalization – Completing Regional Police Survey. Will be done and submitted to the state this week.
October calls for service: 60 calls 0 arrests, 2 citations.

New Cruiser: The purchase of the new cruiser was submitted to Bonner Chevrolet this week.

The new cruiser should be ready by the middle to end of February 2021.

Citizens Participation---None

Motion made by Gary Stavish to adjourn the meeting, seconded by Randy Colarusso. Voice vote all in favor. Motion Carried.